



## CALL FOR PAPERS

The Journal of Inclusive and Innovative Practices JOIIP is a scholarly peer reviewed online journal published bi-annually by the Reformed Church University. The publication focuses on articles spanning across various disciplines with its emphasis on encouraging inclusive and innovative approaches to solving local, national and global challenges. JOIIP is hinged on crafting possibilities for inclusivity in various sectors of the economy.

### Author Guidelines

- JOIIP accepts submissions written in English.
- The articles should be original and not under consideration for publication by another journal or publisher.
- Authors should avoid using colloquial, sexist and racist language.
- Ethical considerations should be clearly stipulated in the manuscript.
- References should adhere to the 7th Edition of the American Psychological Association APA. All references mentioned in the Reference List must be cited in the text and vice versa.
- The article submitted must be in Microsoft Word, typed in Times New Roman 12-font size and in 1.5 spacing.
- Article length should be a maximum of 8000 words including tables, figures and references. Tables and figures must be embedded in the text.
- A structured abstract of not more than 250 words in length should be provided, covering the main factual points and statement of objective or problem, method, results and a statement on recommendations. A maximum of six key words presented alphabetically should accompany the abstract.
- A covering letter from a certified language practitioner shall accompany all submissions as a way of confirming the professional process.
- All articles shall be subjected to a rigorously peer review system by at least two referees.
- Authors retain copyrights over manuscripts.
- Spellings can be US or UK English so long as usage is consistent.

### The Paper

- Details of each author must be provided on the title page, as well as name, e-mail address, telephone number and country of each corresponding author.
- The title of the manuscript should be brief and appropriate.
- The text of the article should normally include the following: Introduction; Theoretical/ Conceptual Framework; Methodology; Results; Conclusion and Recommendations; and References.

## Submission

- The submissions should be e-mailed to [joiiip@rcu.ac.zw](mailto:joiiip@rcu.ac.zw) and addressed to: The Editor, Journal of Inclusive and Innovative Practices.

## Article Processing Charges APCs

- Authors who publish open access in Journal of Inclusive and Innovative Practices are required to pay an article processing charge APC. The APC will be determined from the date on which the article is accepted for publication. The current APC, subject to VAT or local taxes where applicable, is: USD \$60.00.

## APA Referencing and Citation Guide

### IN TEXT CITATION

- In text citation refers to citing in your paper.
- In the text of a research paper, if the author's name is part of the narrative, include **only** the year of publication in the parentheses (brackets).

### Example

- **According to Gaswa (2023), APA style is an easy citation format for first year students.**
- On the other hand, if the author's name is '**NOT**' part of the narrative, include only both the author's surname and year of publication in the parentheses (brackets).

### Example

- **APA style is an easy citation format for first-time learners (Gaswa, 2023).**
- If citing a particular page of a document, include that information in the parentheses/brackets.

### Parenthetical Example:

- **APA style is an easy citation format for first-time learners (Ncube, 2020, p. 203)**
- If citing a particular page of a document, include that information in parentheses/brackets.

### Narrative Example:

- **According to the APA (2020), "a direct quotation reproduces words verbatim from another work" (p. 270).**

Author Type	PARENTHETICAL CITATION
One Author	..... (Dzviti, 2019)
Two Authors	..... (Dzviti & Marambe, 2019)

Author Type	Narrative Citation
Three or more authors	Ndhlovu et al. (2019) reported that ...
Group author with abbreviation: First citation Subsequent citations	American Psychological Association (APA, 2020) APA (2020)

Author Type	Parenthetical Citation
Three or More Authors	.... (Ndhlovu et al., 2019)
Group Author with Abbreviation: First Citation Subsequent Citations	..... (American Psychological Association [APA], 2020) ..... (APA, 2020)

**REFERENCES**

**Books**

Sibanda, M. (2022). *The Information Literate Society*. Reformed University Press.

Ndamba, G. T. (2022). *Quality Assurance in University Management (7th ed.)*. Reformed University Press.

### By Two or More Authors

Sekgobela, L., & Monareng, P. (2017). *Rumor psychology: Social and organisational approaches*. American Psychological Association.

### Edited Books

Chisosa, T. (Ed.). (2008). *Personality and social behaviour*. Psychology Press.

Ncube, B., Sibanda, M., & Podzo, R. (Eds.). (2018). *Psychology and the classics: A dialogue of librarians*. De Gruyter.

### e-Books: With a DOI

Magavude, T. (2018). *Creativity, wellbeing and mental health practice*. Wiley Blackwell.

Without a DOI (Cite the same as a print book)

### Chapter Edited in a Books

Chagwiza, O. (2017). Principles of Macroeconomics. In F. E. Katz (Ed.), *Contemporary socioeconomic theory* (pp. 82-89). Random House.

### Chapter Edited in a Books

Munamati, S., Musendekwa, M., Baloyi, E., & Rutoro, R. (2021). Explaining the complexities and value of Christian practice and knowledge. In J. Makaye & M. Sibanda (Eds.), *Knowledge as value: Illumination through critical prisms* (pp. 209-224). Mabuku.

### Article, Entry, or Chapter from an Online Reference Book: (Encyclopedia, Dictionary, Handbook)

#### Online with a DOI:

Dzviti, V. (2018). Mind-body problem. In H. Pashler (Ed.), *Encyclopedia of the mind*. Sage.  
<http://dx.doi.org/10.4135/9781452257044.n191>

#### Article, Entry, or Chapter from an Online Reference Book: (Encyclopedia, Dictionary, Handbook)

#### Online without DOI:

Mlambo, W. (2000). Color vision. In A. E. Kasdin (Ed.), *Encyclopedia of psychology* (Vol.2, pp.182-186). Oxford University Press.

### Journal Article with DOI

Chinengundu, C. M. Y., Tunga, B. J., Jimu, C. L., Vizhalona, W. L., & Dzingai, B. (2018). To drug or not to drug: A qualitative study of patients' decision-making processes for managing insomnia. *Behavioral Sleep Medicine, 16*(1), 1-26.  
<https://doi.org/10.1080/15402002.2016.1163702>

Note: Remove library Remote Xs link from the URL of any references you've sourced via the library.

#### Journal Article without DOI

Kufakunesu, C., Chagwiza O., & Shumba, M. (2018). Psychological testing in personnel selection, Part II: The refinement of methods and standards in employee selection. *Public Personnel Management, 37*(2), 185-199.

#### Newspaper Article (With DOI)

Masungwa, D. (2019, November 13). World's most sustainable shopping centre takes roots. *The Herald*. <https://www.smh.com.au/business/companies/world-s-most-sustainable-shopping-centre-takes-root-in-the-suburbs-20191112-p539rf.html>

#### Websites

World Health Organization. (2003, September 22). *Climate change and health*. <https://www.who.int/news-room/fact-sheets/detail/climate-change-and-health>

#### Webpage with no author, and with an exact date of publication

\$250m funding boost for malaria vaccine. (2003, September 22).

<https://www.abc.net.au/news/2003-09-22/250m-funding-boost-for-malaria-vaccine/1482220>